



SITE MANAGER CERTIFICATE PROGRAM



COURSE SCHEDULE 2017-2018

Course name & number	Start Date	End Date	Course meeting time
Site Operations (ASHA-122)	Sep. 6, 2017	Oct. 11, 2017	Wednesdays, 7 – 8 pm MT
Communications & Conflict Management (ASHA-120)	Sep. 12, 2017	Oct. 17, 2017	Tuesdays, 7 – 8 pm MT
Leadership Skills (ASHA-121)	Oct. 18, 2017	Nov. 22, 2017	Wednesdays, 7 – 8 pm MT
Management Principles (ASHA-126)	Oct. 19, 2017	Nov. 23, 2017	Thursdays, 7 – 8 pm MT
Leadership Skills (ASHA-121)	Mar. 1, 2018	Apr. 5, 2018	Thursdays, 7 – 8 pm MT
Communications & Conflict Management (ASHA-120)	Mar. 6, 2018	Apr. 10, 2018	Tuesdays, 7 – 8 pm MT
Site Governance & Management (ASHA-123)	Mar. 7, 2018	Apr. 11, 2018	Wednesdays, 7 – 8 pm MT
Human Resources Management (ASHA-124)	Apr. 25, 2018	May 30, 2018	Wednesdays, 7 – 8 pm MT
Aging Processes (ASHA-125)	Apr. 26, 2018	May 31, 2018	Thursdays, 7 – 8 pm MT

NOTES

- Tuition for each course is \$450. ASCHA members receive a 25% discount. Please contact ASCHA for details.
- Classes are online. Headset, microphone, and high speed internet are mandatory.
- Attendance is mandatory. Students who attend less than 80% of the course will not obtain a successful grade. You must acquire a successful grade in all 7 courses in order to receive the certificate.

REGISTRATION

- Visit <http://rdc.ab.ca/continuing-education/programs-courses/online-learning/health-community-service/ascha-site-manager-program> and select the appropriate course(s).

Contact **ASCHA** at ascha@ascha.com or 780.439.6473. Contact **RDC** at continuingeducation@rdc.ab.ca or 403.356.4900.